



KBH Brumbies

Australia's Premier Hockey Club since 1905

Volunteer Levy Policy

Purpose of volunteer levy

There are many tasks associated with the running of our club and at present there are too few volunteers leaving too few people carrying too much load.

The levy provides a financial incentive to members and parents to become more involved with the Club and the myriad of activities necessary to make it run smoothly.

A number of factors are driving our needs to increase our volunteering:

- legislative compliance requirements have increased.
- Our improved facilities require more people to run and manage
- Improving services to our members

Amount of volunteer levy and time of payment

The amount of the volunteer levy will be determined prior to the start of each winter season and will apply per player.

For 2108 the levy will be \$100 per adult and \$50 per junior and will be added to player registration fees.

When and how will the levy be refunded?

All volunteer levies will be returned at the end of the full season by EFT to the nominated members accounts.

In order to qualify for the return of the levy, members or parents of juniors must have completed a minimum of three hours of unpaid volunteering.

When must I apply for the refund?

You must complete and return the volunteer refund application within four weeks of the end of the season to which it relates. Late forms will not be processed, and the refund will be forfeited.

Please note that due to the administrative complexity, partial refunds will not apply.

Volunteer Qualifying Roles

The following positions within the club are deemed to fully meet the volunteering levy requirements:

Club Committee positions
Coordinator position (e.g. Junior Age Group, Men's/Women's Umpire Coordinator)
Sponsorship Manager
Communications Officer
Team Coach (Junior or Senior)
Team manager (Junior or Senior)
Uniform coordinator

Shift based roles require three shifts for a minimum of an hour per shift. The following are the identified roles to date, with additional roles to be added as identified and approved by the committee:

Working bee
BBQ shift
Canteen shift
Events based volunteers
Tech bench

Administering the levy

A volunteer register will be maintained in the canteen. Each volunteer should record the job in the register in the club rooms and have a Senior or Junior Committee member witness/validate the record.